

REPORTS LABELS FUNCTION

Home Tab

Daily Order (DOR)	Shows orders written in date range; excellent balancing report
Daily Sales Summary	Shows orders written in a date range broken out by product line; allows one to see sales by a product line within the date range
Daily Order Report By Rep	Shows orders written in a date range; separate page per sales person; used for sales review with staff

Products Tab

Product Ranking	Shows products sold and ranks by dollar sales or quantity sold in a date range; can be run to show which products are not selling by running in product number seq.; excellent report to send to a sales person after a market when pictures are included
Mfg Ranking	Shows how a manufacturer or product line is selling related to other manufacturers or product lines within a date range
Buyer's Sheet By Product Listing	Shows products/price for buyer proposals; can include barcodes; excellent way for sales staff to make a proposal or bid to a buyer or create close out catalogs; includes thumbnail pictures
Buyer's Sheet By Orders Written	Shows items purchased on a specific sales order with larger pictures; show 4 products to a page with all info for retailers to place product in their POS System
New/Changed Product	Lists products that have been entered or modified at a remote system within a date range; excellent report for QuickBook users

Customers Tab

New / Changed Customers	Lists new customers and date changes made at remote system within a date range
Customers In An Area	Shows any clients that have purchased from you in a general area; city, state, or zip code
Customer Ranking	Ranks how customers have purchased from you within a date range
Customer Buying History	Shows orders written by a customer in a date range; can show "stale dated" customers for sales staff; lists orders/dates/amount written
Customer Product Purchases	Shows which customer have purchased selected products within a date range

Orders Tab

Orders By Ship Date	Shows orders listed by shipping date within a date range; excellent report for QuickBook users
Price Override	Lists orders where the price of a product has been changed on a specific order within a date range
Order Details To Spreadsheet	Custom report

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Product Location Spreadsheet	Creates spreadsheet from one or more orders; uses name on order for columnar heading; like products within one order are combined into one entry; shows grand total for a product across many orders; excellent function for taking inventory in multiple locations and having the data combined
Products by Group	Custom report

Rep Tab ==>

Rep Ranking	Shows comparison of how well sales staff is performing by dollar or order count within a date range
Rep SPIF	Shows sales staff that have met specific sales criteria within a date range; used for awarding sales incentives

Other Tab ==>

Payment	Shows charge card info captured for entry at shipping and check payments received within a date range
Data Statistics	Shows count of customers and products (by mfg line) in a system
Warehouse	Custom report
Palm History	Shows the last 100 orders scanned into this computer using a Palm OS based scanner
PPC History	Shows the last 100 orders scanned into this computer using a Windows based scanner

Labels Tab ==>

Product Labels	Exports product data for printing via an external barcode program; can print simple formats directly
Rep Labels	Prints barcode labels with sales staff number; can be used to scan sale person number into scanner
Barcode Catalog Pages	Shows products selected with barcode; can be used to create mini-barcoded catalogs and/or appendix for a catalog

Special Tab ==>

Missing Pictures	Lists products that do not have a picture associated with them
Product Spreadsheet	Custom report
Product Order Spreadsheet	Custom report
Duplicate barcodes	Lists duplicate barcodes - if any in system
Substitute Products	Lists all products that have a substitute assigned to them